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Questions for your heating service professional

Have a trusted professional fill in this information and keep it where you can access it.

My filter size is: _____ description (perm, disp, wash): _____

I should service/replace my filter every _____

Furnace make: _____ Furnace Model # _____ MM/YR made: _____

My furnace power can be reset: Y/N _____ Breaker/switch is marked _____

All furnace safeties are in place? _____ Furnace is a combustion appliance? _____

Fire protection detector? Y/N _____ Yr: _____ CO detector? Y/N _____ Yr: _____

How many registers can be closed when heating? _____

How many registers can be closed when cooling? _____

AC/ heat pump make: _____ Model: _____ MM/YR made: _____

Heat pump self-protection safeties: Low/ Loss of charge? _____ High/ Over pressure? _____

Thermostat make and model: _____ outdoor sensor installed?: _____

Thermostat requires batteries every: _____ type and #: _____

I should switch to "Emergency Heat" if: _____

My furnace has fresh air ducted in? Y/N _____ The outside-air control is Best/O.K./none _____

Should I use continuous "fan-on"? _____

My system has a drain-trap that needs cleaning Y/N _____ How often? _____

All documents for Furnace, Heat pump, A.C., Humidifier, Thermostat are on-hand? _____

Call for service _____ Preferred servicer's name _____

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Our mission is our members.